



PB welcomed everyone to the meeting and congratulated the runners for their early morning efforts around Glasgow Green.

### **I. Minutes of Previous Meeting**

- a. The minutes of the 2018 AGM, held at the University of St Andrews, were adopted as an accurate record of the meeting, by Brian Ewing and seconded by Jim Aitken.
- b. There were no matters arising.

### **II. Strategic Update**

The summary of the strategic update was presented by SF. This past year we have seen record levels of activity, the strategy is progressing well and the general picture is an optimistic one. SF reminded the group about the online dashboard, which contains all key figures and information that we use to help us report on our work. SF talked through key points across the business noting that we are financially solid, we recently received the IIP Gold accreditation, we've run more competitions than ever over the past year, the College Sport Award is gaining pace and there is a lot of development work going on, in particular with some new SGB partnerships. There is, however still work to be done and hearts and minds to be won over. Overall we are steadily developing and improving our work; we are well prepared and aligned for 19/20; we must cement opportunities and truly collaborate across the network; regular contact and strong relationships are key. This summary will give way to the final annual report to come over the summer months. SF further presented the 'RAG Status' document adopted throughout the year to work through the strategic aims.

PB congratulated the staff, the leadership of the COO, and the wider Tribe- we are in great shape as we move into the second half of the strategy.

### **III. Financials**

- a. 18-19 End of Year Forecast

SF presented the financials starting with the 18-19 projected finish point and talked to the notes in the accounts. We are forecasting a surplus of £2K at year end plus or minus any contingency spend.

We are slightly down on membership this year, in comparison with last year, as a few colleges elected not to join.

RS asked if the colleges who elected not to join have engaged with SSS in any way, or if we've merely had conversations with them. SF responded that we have had some interactions with them and they've participated in some activity, however we took the view that they were unable to participate in league finals as non-members as it felt like the fair way to proceed.

- b. 19-20 Preliminary Budget

SF moved on to the preliminary budget for 19/20, presenting the figures, qualifying that the budget is currently a draft and is to be adopted by Exec in a first instance.

There is a smaller amount in the contingency pot than we would like, but we believe it remains a balanced and achievable budget despite this. We will need to keep an even closer eye on our income and expenditure in the coming year. No further comments were made on the proposed budget.

PB said that we need to better communicate about the Special Projects fund as there isn't enough awareness surrounding this pot of money.

PB thanked TH and SF for their stewardship of the finances.

#### **IV. Review and Set Subscription Rates**

The Chair proposed to maintain the 2% increase in subscription rates in line with inflation and increasing costs. This increase was endorsed by a vote with 16 votes for, 2 votes against and 1 abstention.

#### **V. Elections**

##### **a. Executive Council**

Georgia Moran, Julia Stenhouse, Maddy Watson and Paddy Everingham put themselves forward for the 3 Student Member positions on the Executive Council and the membership voted. Georgia, Maddy and Paddy were voted on and congratulated by all. PB passed his thanks on to Julia for her nomination and urged her to look to assist on another group or committee.

Paul McPate received a special thanks for his exceptional contribution to the work of SSS over many years, always assisting with any committee as required. Paul was congratulated by all.

##### **b. Competitions Committee**

Kieran Matthews, Ben Graham and Gill Thayne put themselves forward for the 2 Student Member positions on the Competitions Committee and the membership voted. Ben and Gill were voted on and congratulated by all. PB passed his thanks on to Kieran for his nomination and urged him to look to assist on another group or committee.

All uncontested committee positions put forward prior to the meeting were accepted en masse and voted onto the Competitions Committee as follows:

Chris Sellar – Competitions Chair

Iain Christie – Staff Member

Eamonn Laird – Staff Member

Emma Borthwick – Sports Chair

##### **c. Development Committee**

Isla Scott, Leah Allcock and Andy White put themselves forward for the 2 Student Member positions on the Development Committee and the membership voted. Leah and Andy were voted on and congratulated by all. PB passed his thanks on to Isla for her nomination and urged her to look to assist on another group or committee.

PB thanked all volunteers, in particular the Sports Sabbs and wished them well as they move on and urged the incoming Sabbs to really take the opportunity presented to them as their contribution is hugely valued by the whole network.

#### **VI. Appointments for Ratification**

- a. Drummond Laurie were approved by all as the Auditors for the year ending 31<sup>st</sup> July 2020.
- b. Mark Beaumont was approved by all as the (ongoing) Honorary President for the year ending 31<sup>st</sup> July 2020.

#### **VII. Acknowledgements**

A special thanks was recorded for BE for many years of work in the network and contribution to the wider sector, as BE moves away from the University of Dundee. BE was congratulated and presented with a gift.

PB thanked the SSS team for their exemplary work over the past year. In addition, he commended the work of all the committee members from institutions across the country that make up the network and 'SSS Tribe' whose enthusiasm and energy are truly inspirational.

#### **VIII. AOB**

JA asked if students not elected onto committees could in fact be co-opted on as it seems a shame to miss out

on a number of excellent students wanting to participate and engage with the network. He encouraged Exec to look again at the Constitution in regard to minimum and maximum places on committees. Exec and Management will look into this in the coming year and ensure that these individuals are able to engage as appropriate.

**IX. Close**

PB closed the meeting at 11:13.

## APPENDIX 1 – V2

The Committees for 2019/20 are as follows:

### Executive Council 2019/20:

| Name   | Institution       | Start date in current role | End date of current term |
|--|-------------------|----------------------------|--------------------------|
| Pete Burgon- Chair   | St Andrews        | June 2017                  | June 2020*               |
| Claire Scott – Dev Chair                                   | Stirling          | Dec 2019                   | June 2022                |
| Chris Sellar – Comps Chair                                 | Heriot-Watt       | June 2019                  | June 2022                |
| Neil Brown   | Strathclyde       | June 2016                  | June 2020*               |
| Jonny Pearson  | Edinburgh College | June 2017                  | June 2020*               |
| Ciaran O'Brien   | UWS               | June 2017                  | June 2020*               |
| Cathy Gallagher (co-opted on as stepped down as Dev Chair) | Stirling          | Dec 2019                   | June 2020*               |
| Paddy Everingham   | Glasgow           | June 2019                  | June 2020*               |
| Georgia Moran  | Edinburgh Napier  | June 2019                  | June 2020*               |
| Maddy Watson   | Strathclyde       | June 2019                  | June 2020*               |

Please note that may also be present at Executive Council meetings are representative(s) from **sportscotland**, **SFC** and **BUCS**.

### Competitions Committee 2019/20:

| Name                          | Institution | Start date in current role | End date of current term |
|-------------------------------|-------------|----------------------------|--------------------------|
| Chris Sellar – Comps Chair    | Heriot-Watt | June 2019                  | June 2022                |
| Eamonn Laird                  | Dundee      | June 2019                  | June 2022                |
| Iain Christie                 | UWS         | June 2019                  | June 2022                |
| Emma Borthwick – Sports Chair | St Andrews  | June 2019                  | June 2020*               |
| Ben Graham                    | Heriot-Watt | June 2019                  | June 2020*               |
| Gill Thayne                   | Stirling    | June 2019                  | June 2020*               |

### Development Committee 2019/20:

| Name                               | Institution | Start date in current role | End date of current term |
|------------------------------------|-------------|----------------------------|--------------------------|
| Claire Scott – Dev Chair           | Stirling    | Dec 2019                   | June 2022                |
| Katherine Corbett – Grampian Chair | RGU         | June 2018                  | June 2021                |
| Jamie Taylor – West Chair          | Glasgow     | June 2017                  | June 2020*               |
| Michael Webster – S&E Chair        | Edinburgh   | June 2018                  | June 2021                |
| Emma Robson – North Chair          | UHI         | June 2017                  | June 2020*               |
| Ian Lowe – T&F Chair               | St Andrews  | Dec 2019                   | June 2022                |
| Andy White                         | QMU         | June 2019                  | June 2020*               |
| Leah Allcock                       | St Andrews  | June 2019                  | June 2020*               |

\*These individuals all see their current term in office finishing in June 2020 but are all eligible to run for another term