

**Précis and action points from the Scottish Student Sport Development Committee meeting held on
Thursday 4th November 2021 via ZOOM**

14:00 – 16:00

Present	In attendance	Apologies
AI – Abby Irvine (Strathclyde) KC – Katherine Corbett (RGU) KM – Kirsten Mullen (Fife College) KB – Kirsty Bannatyne (Strathclyde) AT - Amber Taylor (Heriot Watt)	IL – Ian Lowe (SSS)	CS – Claire Scott (St. Andrews) ACP – Alex Crespo Prior (Edinburgh)

1. A. Welcome & apologies

IL welcome everyone to the meeting. Noting apologies from CS & ACP.

IL informed the committee of CS's decision to step down from the position of Chair due to challenges juggling work and volunteer commitments. On behalf of the committee & SSS, IL thanked Claire for her excellent contribution to the work of the committee. IL also informed the group that LD would be solely working on SSS Competitions from now on instead of sharing her workload between Development and Competitions. As a result she would no longer provide support to the committee. SSS would consider the best course of action in regard to recruiting a new chair.

In the absence of our Chair & LD IL offered to chair the meeting along with taking the minutes.

b. Minutes & Matter arising from previous meeting

The minutes of the previous meeting were recorded as accurate. Matters arising were as follows:

Action List	Initials	Update
SSS Dev Team Op Plan Action: IL to provide update on progress at next Development Committee Action: Members to consider any changes/additions to the Op Plan throughout the year	IL All members	Covered in agenda
SSS Regional Forums Action: IL to keep members updated with the SSS funding proposal to SFC and members to make decision on the future of SSS Regional Forums on conclusion of the funding request process.	IL	No decision required as yet
SSS Sports Health Check Action: IL to update the document if/when needed and share with the committee when appropriate	IL	Not required at this meeting

L&D Calendar Action: Members to share the L&D Calendar along with the SSS Development Calendar	All Members	Completed
Equality Action Plan Action: IL to share the Chair of the Equality Steering Group job advert with members	IL All Members	Completed

c. SSS Update

IL updated the committee on progress with regard to funding discussions with the Scottish Funding Council and sportscotland. IL reported that SSS were still awaiting a decision from SFC but were expecting a decision soon. For context SFC are considering what support and involvement they should have within the Student Experience, as a result the decision making process re SSS funding has taken longer than expected.

IL informed the group of a positive Strategic Review Panel meeting with SSS, during which Pete Burgon, Stew Fowlie and IL presented on SSS's new strategic plan. Sportscotland will make decision on funding to all SGB's into the New Year.

Action: IL to keep members updated with progress

2. SSS Development Operational Plan 2021/2022

IL presented and talked through the Development Team Op plan for 21/22 highlighting process and challenges were appropriate. As expected so early in the year many of the action were in progress but there has been significant progress towards all areas of work but in particular within the Learning & People and Inclusion & Culture. IL highlighted the scoping exercise being conducted within Active Health and the desire to create an Active Health Forum and for that forum to meet before the Xmas break.

IL also highlighted the depth and breadth of conversations SSS are having with a variety of SGB's suggesting an increased appreciation of the student sector.

Action: IL to provide update at next meeting

3. SDS & SSS Action Plan

IL tabled the above action plan detailing the relationship between SDS & SSS. Members were asked for feedback on content and/or suggestions for improvement. Members welcomed the action plan and in particular the showcasing of positive role models and opportunities for staff training.

4. SSS National Forum & Festive Gathering

IL presented the agenda for the upcoming Festive Gathering which includes a presentation from Dr. Hawkey from Southampton Solent University covering Physical Activity post COVID and a panel event reflecting upon the Tokyo Olympics. Members were asked to ensure they helped promote the event around the membership.

Committee members asked about the possibility of bolting on a National Forum onto the Festive Gathering. IL suggested that there would be opportunity to create a National Forum via the planned

breakout groups set up to discuss the opportunities discussed earlier in the event. Members highlighted the importance of networking and discussion as part of the event.

Action: IL to work with colleagues to embed networking and discussion as part of the Festive Gathering. Members to promote the events with colleagues.

5. Recreational Activity

AI verbally updated the committee with some challenges she is facing in attracting students to take part in recreational sporting activity. Through discussion it became clear that AI's challenges were not unique and that blended learning, less time on campus, capacity issues and some ongoing COVID concerns were having an impact on more informal activity.

Action: Members agreed to keep the line of conversation open and share best practise where appropriate.

6. Scottish Women & Girls Week Social Activity Feedback

IL presented the key messages posted by SSS during Scottish Women & Girls Week noting the high level of engagement we received. IL highlighted that a post regarding Transgender involvement in sport received some aggressive reaction. Whilst disappointing to receive this type of response it did highlight the need for further work in this area to be addressed both within the SSS network and more widely in the community. Despite this negative feedback members championed the content whilst providing other examples of a lack of diversity awareness on their own campus.

7. Equality Profile Survey Feedback

IL updated members on the progress of creating an Equality Profile of SSS membership. Whilst doing so members were asked for feedback on the draft SSS Census Survey, in particular how best to encourage high competition rates. Members suggested offer prizes for completion was the most successful means.

IL updated the committee with the progress towards analysing membership data via Playwaze and will provide an update at the next committee meeting.

Action: IL to present equality data from Playwaze at next meeting

8. AOB

None

9. Date of next meeting

IL advised that the date of the next meeting was **Thursday 3rd February at 2pm**. The meeting will be held on ZOOM and members should have already received the invite.

Action List

Action List	Initials
Committee Chair: IL to inform the committee of the recruitment process for the position of Chair.	IL
Funding: IL to inform the committee of any progress re SFC Funding	IL
SSS Development Operational Plan 2021/2022: IL to provide update at next meeting	IL
Festive Gathering: IL to work with colleagues to embed networking and discussion as part of the Festive Gathering. Members to promote the events with colleagues.	All Members
Recreational Activity: Members agreed to keep the line of conversation open and share best practise where appropriate.	All Members
Equality Profile: IL to present equality data from Playwaze at next meeting	IL