

**Précis and action points from the Scottish Student Sport Development Committee meeting held on
Thursday 3rd February 2022 via ZOOM**

10:30 12:30

Present	In attendance	Apologies
KC – Katherine Corbett (RGU) Chair KM – Kirsten Mullen (Fife College) KB – Kirsty Bannatyre (Strathclyde) AT - Amber Taylor (Heriot Watt) AI – Abby Irvine (Strathclyde) MD – Millie Doherty (Edinburgh) BZ – Bonnie Zhu (Emma Robson alternate UHI)	IL – Ian Lowe (SSS) EP – Eilidh Paterson (SSS) Item 4 NR – Neil Rankin (SSS) Items 5 & 6	JT – Jamie Taylor (Glasgow)

	Agenda Item	Action
1.a	<p>Welcome & apologies</p> <p>KC welcomed everyone to the meeting and in particular new member Millie Doherty from Edinburgh University and new attendee Bonnie Zhu from University Of Highlands and Islands. KC also explained that Jamie Taylor from Glasgow University had joined the committee but had sent his apologies for this particular meeting.</p> <p>Furthermore KC thanked outgoing committee members Alex Crespo Prior & Claire Scott for their service to the committee. It was also noted that Leah Davidson was to be moving on from SSS and the Chair thanked her for her work supporting the committee.</p> <p>All members introduced themselves to the new members/attendees.</p>	
b.	<p>Minutes & Matter arising from previous meeting</p> <p>The minutes of the previous meeting were recorded as accurate. All matters arising were complete and/or to be covered during the meeting.</p>	
c.	<p>Round the table updates from members</p> <p>Members provided brief updates with the current state of play at their institution. Generally speaking participation in sport & physical activity on campus was high with some continuing challenges around the staff working from home and online learning.</p>	

	The reintroduction of COVID restrictions late in December had been a big disappointment to all. Its impact on participation levels would be monitored by members.	
2.	General Update from SSS	
	IL provided a general update from SSS noting: <ul style="list-style-type: none"> Positive discussions with sportscotland on various fronts: Young People, wider sport & education strategies, SSS funding Ongoing discussions with SFC 	
3.	SSS Dev Team Op Plan Update	Action
	<p>IL tabled the SSS Development Team Operational Plan for 21/22, He noted positive progress in all areas of work with notable progress and momentum with the portfolios of Learning & People and Inclusion & Culture. Less tangible progress within Active Health however this is to be expected as it is a new area of work. Groundwork is being made with Active Health with partnerships being developed with various partners internal and external to SSS. Progress being made with HBHM and as a result we enjoy a strong working relationship with Ash Scotland and Active Scotland.</p> <p>BZ provided some background to her work as Cycling Campus Officer and an opportunity around SSS perhaps becoming more closely aligned to the programme.</p> <p>IL updated the group of the creation of the Active Health Forum and the plan for its next session to be centred on the Thriving Learners Report from the Mental Health Foundation.</p>	<p>IL to continue to update with progress.</p> <p>IL to contact Cycling Scotland re Cycling Campus Officers</p>
4.	SSS Equality Profile	Action
	<p>EP joined the meeting to provide an update on SSS's work within Inclusion & Culture.</p> <p>EP shared the initial analysis of the data SSS are obtaining from Playwaze from an equality perspective. High levels of reporting via this platform is resulting in a clear picture of equality in the events that SSS run. It was agreed that this level of analysis is important and will allow for targeted sports development work in the future. A further analysis will take place at the end of Term 2.</p> <p>In addition to the Playwaze data EP shared the content of the 1st SSS Equality survey for students. This will attempt to capture equality data of students taking part in sport via clubs and BUCS activity and not SSS competitions. Members were asked to share widely and encourage completion.</p> <p>AT highlighted the amount of surveys students are asked to complete and the similarity of this survey to that being conducted by Heriot Watt. It was agreed that members should use professional judgement on appropriate levels of promotion of the survey and if obtaining similar information and providing not</p>	IL & EP to continue to update the committee when necessary.

	<p>data protection rules were broken they could shares results of in house surveys with SSS.</p> <p>IL highlighted that the annual Club Membership Audit is underway and that this coupled with the survey and Playwaze data should provide a valuable profile of participation.</p> <p>KC thanked EP for her update and EP left the meeting at this point.</p>	
5.	SSS Festive Gathering Feedback	
	<p>NR joined the meeting</p> <p>IL tabled the feedback SSS had received on the recent Festive Gathering. Generally feedback was positive however a number of members had suggested some level of disappointment with the depth of discussion. It was also noted that the event lacked some verve or zip.</p> <p>Members noted the challenges that the Term had brought and that there was a high level of Zoom fatigue at this point. Challenges around hybrid working were also raised and suggested as a reason for low levels of interaction. E.g. some attendees being back in open plan offices and some being working from home.</p> <p>NR & IL welcomed the feedback</p>	
6.	SSS Conference Planning 2022	Action
	<p>NR brought the committee up to speed with planning for Conference 2022. NR highlighted that an announcement on location would be made in due course but the plan at this stage was for the event to be held in person (restrictions permitting).</p> <p>NR canvassed the committee on the structure of the event (number of days, awards dinner, accommodation etc.). After a healthy conversation and much enthusiasm the committee agreed that a 2 day conference with a dinner at the end of day 1 would be their preferred option.</p> <p>NR informed the committee that Management Group would also be asked to consider the format and that decision would be confirmed in due course.</p> <p>NR also informed the committee that a short survey would be sent to members for feedback on the content of the conference. IL to also create a Basecamp thread for ideas on topics, speakers and delivery style.</p>	<p>NR to confirmed conference location and structure in due course.</p> <p>Members to provide feedback on content of conference.</p>
7.	SSS Development Best Practice	Action
	<p>IL thanked members for providing various examples of sports development best practice from around the membership covering Learning & People, Active Health, Inclusion & Culture & Club Development. A number were “live” and as such the impact of them are yet to be reviewed.</p>	<p>IL to share collated material.</p> <p>Members to consider</p>

	A discussion followed on how best to share this with the membership. Conference was suggested as a good avenue to share this information along with a drip feed of promotion via newsbites and social media.	how best to showcase.
8.	Annual Club Membership Audit	Action
	IL reminded the committee of the importance of this exercise both for SSS and more generally for student sport. IL asked all member to ensure that their institution submitted their data on time and that they cajoled others to do so as well. IL to report on the data received in due course.	IL to submit report on Club Membership in due course.
9.	AOB	Action
	KC highlighted the need to discuss the future composition of the committee to reflect the new staffing structure of the SSS Development Team whilst also retaining the regional element. KC asked members to consider this and be prepared to discuss at the next meeting. KC thanked members for attending and taking part in the meeting.	All members to consider future composition of the committee
10.	Date of Next Meeting 31 st March 2pm	

Action List	Owner
SSS Dev Team Op Plan Update <ul style="list-style-type: none"> IL to continue to update with progress. IL to contact Cycling Scotland re Cycling Campus Officers 	IL
SSS Equality Profile <ul style="list-style-type: none"> IL & EP to continue to update the committee when necessary. 	IL & EP
SSS Confernece Planning <ul style="list-style-type: none"> NR to confirmed conference location and structure in due course. Members to provide feedback on content of conference 	NR All Members
SSS Development Best Practice <ul style="list-style-type: none"> IL to share collated material. Members to consider how best to showcase 	IL All Members
Annual Club Membership Audit <ul style="list-style-type: none"> IL to submit report on Club Membership in due course. 	IL
Committee Structure <ul style="list-style-type: none"> All members to consider future composition of the committee 	All Members