

**Précis and action points from the Scottish Student Sport Development Committee meeting held on  
Thursday 19<sup>th</sup> May 2022 via ZOOM**

**10:30 - 12noon**

Present	In attendance	Apologies
KC – Katherine Corbett (RGU) <b>Chair</b> KM – Kirsten Mullen (Fife College) AT - Amber Taylor (Heriot Watt) AI – Abby Irvine (Strathclyde) MD – Millie Doherty (Edinburgh) KB – Kirsty Bannatyre (Strathclyde)	IL – Ian Lowe (SSS)	JT - Jaime Taylor (Glasgow)

	Agenda Item	Action
1.a	Welcome & apologies	
	KC welcomed everyone to the meeting and noted apologies from Jamie Taylor.	
b.	Minutes & Matters arising from previous meeting	
	The minutes of the previous meeting were recorded as accurate. All matters arising were complete and/or to be covered during the meeting.	
c.	Round the table updates from members	
	Members provided brief updates with the current state of play at their institution. Common themes included: <ul style="list-style-type: none"> <li>▪ Preparation work ahead of handover for sabbatical staff</li> <li>▪ Sports Ball Preparation &amp; Reflections</li> <li>▪ Club Culture &amp; behaviour issues</li> <li>▪ Budget Planning ahead of 22/23</li> <li>▪ Increase need for student hardship support</li> <li>▪ Earlier interaction than normal with new club committee members</li> </ul>	
2.	General Update from SSS	
	IL provided an update on the work of the SSS Team notably: <ul style="list-style-type: none"> <li>▪ A successful College Cup Finals, Queens Park Shield &amp; #SheCanSheWill Cup Final</li> <li>▪ A purposeful SSS Planning Week</li> </ul>	

	<ul style="list-style-type: none"> <li>▪ The recruitment process for the new Learning &amp; People Coordinator Role</li> <li>▪ End of season/year mapping and review</li> </ul>	
3.	SSS Dev Team Op Plan Update	Action
	<p>IL provided an update with progress against the objectives within the Dev Team Operational Plan. IL highlighted progress with regard to obtaining participation data, disabled athlete participation and a successful L&amp;D calendar of events.</p> <p>IL highlighted progress within Active Sport &amp; Health whilst also acknowledging that this area of work was slightly behind others.</p> <p>IL &amp; members highlighted a desire to have a more succinct Op Plan next year and the need for purposeful and deliberate actions for staff to strive to achieve.</p>	
4.	SSS Equality Profile	Action
	<p>IL presented initial data derived from the Playwaze entry system which provided an equality profile of athletes entering SSS competitions. It was agreed that this provided a good benchmark of activity to progress upon future years. Members highlighted the challenges around obtaining data to compare the statistics against either HE/FE or sports specific data sets.</p> <p>IL highlighted source such as SFC and HESA as potential comparable sources whilst raising issues with regard to the release of data and how comparable it is.</p> <p>IL underlined the need to use the data to create programmes to support under –represented groups to become involved in sport and active health whilst a student.</p>	
5.	Sports Health Check	
	IL tabled the above document detailing with Sports Development Groups were recruiting new volunteers. Members were asked to support the recruitment process by sharing any positions amongst their contacts.	
6.	SSS Conference Planning	Action
	<p>IL brought members up to speed with the planning of the upcoming SSS #BackInTheGame Conference. Members shared there excitement with the content &amp; the sense of eagerness to return to in person networking events.</p> <p>IL shared the number of delegates booked on whilst asking members to remind colleagues not booked on to do so ASAP.</p>	

7.	SSS Development Committee Future Structure	Action
	KC updated the committee that the proposal regarding the slight restructuring of the committee to fall more in line with the work of the SSS Development Team was approved by Exec. The changes would be voted in at the upcoming AGM.	
8.	Date of Next Meeting   TBC	

Action List	Owner
<ul style="list-style-type: none"> <li>SSS Development Team Operation Plan</li> </ul> Standing item to update members with progress	IL
<ul style="list-style-type: none"> <li>SSS 2022 Conference Planning</li> </ul> Members to promote sign up to conference with peers and colleagues	All
<ul style="list-style-type: none"> <li>Recruitment of SSS Volunteers</li> </ul> Members to promote opportunities amongst their networks where and when appropriate.	All