Précis and action points from the Scottish Student Sport Development Committee meeting held on 18th August 2022 via ZOOM

10:00 - 12noon

Present	In attendance	Apologies
KC – Katherine Corbett RGU Chair Abby Irvine – Strathclyde University Jamie Taylor – Glasgow University Kirsten Mullen – Fife College Ronan Welch – Strathclyde University	IL – Ian Lowe (SSS)	

	Agenda Item	Action
1.a	**Welcome & apologies**	
	KC welcomed everyone to the 1st SSS Development Committee meeting of 2022/2023	
b.	**Minutes & Matters arising from previous meeting**	
	The minutes of the previous meeting were recorded as accurate. All matters arising were complete and/or to be covered during the meeting.	
c.	**Round the table updates from members**	
	Members provided brief updates with the current state of play at their institution. Common themes included: ▪ Anticipation of the return to an fully on campus year of delivery ▪ Welcome week activities and the focus on ensuring they are as inclusive as possible ▪ Recreational focus of delivery both from clubs and departments. ▪ Successful use of the summer term for upskilling of club committee volunteers ▪ General concern regarding the readiness of volunteers	
2.	**SSS Dev Team Op Plan Update**	
	IL tabled the SSS Dev Op Plan highlighting the successful return to action after the hiatus of COVID, progress towards a rounded equality profile of sports club members, good levels of engagement with the membership and a growing area of influence within Active Sport & Health. JT highlighted that he felt more could be performed with Mentors, both from a Sabbatical Sports Officer point of view but also for Development officer across the sector. IL agreed to consider this area of work for 22/23 AI noted that Strathclyde were working through the HBHM criteria and that some of the actions seemed slightly onerous/no applicable. IL explained that the criteria will be reviewed during 22/23 due to funding arrangements and the proposed Active Campus developments.	IL to report on progress at each Development Committee
3.	**SSS Development Committee In Action**	Action

	KC explained that the new structure of the Development Committee was agreed by exec and highlighted the need for members to have touch points (between committee meetings) with their SSS staff lead as per:	Committee members to meet with appropriate SSS Staff members
	  Chair Katherine Corbett | Active Sport & Health Rep — Abby Irvine	College Sector Rep — Kirsten Mullen	Learning & People Rep — Jamie Taylor	Inclusion & Equality Rep — Millie Doherty	Student Rep to be elected at AGM	Student Rep to be elected at AGM | 	
4.	**SSS/SDS Partnership & Boccia Programme**	Action
	IL presented the Action Plan for the SSS/SDS partnership highlighting the overarching aims: Vision: To work collaboratively to foster a fully inclusive environment for students with disabilities across Scotland 1. Build the connections and relationships to influence inclusion within strategy, policy and procedures 2. Students with a disability to be more active demonstrated by robust data sets within student sport 3. Provide examples of good practice to motivate students to be more active 4. Training and Learning opportunities for Tertiary Education Institutions 5. Build programme of inclusion within student sport Members asked IL to inform them of progress as the year develops. IL informed members of the development of a Boccia Programme by Eilidh Paterson which will provide competition and staff development opportunities. IL to update the committee with progress. The programme would not be possible without the partnership with SDS and it is hoped that Boccia could become a mainstay of the SSS programme. Members agreed with the sentiment that this focussed approach to providing opportunities for disabled students is much needed.	IL to keep members ware of progress towards to outcomes within the SDS/SSS Action Plan
5.	**Review of the SSS #BackInTheGame Conference 2022**	
	IL tabled a table detailing the feedback received regarding the 2022 SSS Conference. Feedback from attendees was very positive. Members did highlight the following: Ensuring that all members receive an invite Ensuring that the programme is published in advance Providing the timings of the conference in the conference programme IL thanked the members for the feedback whilst highlighting some of the challenges in achieving the above.	IL to consider feedback when planning Conference 2023
6.	**SSS Member Engagement Events**	Action

	IL tabled proposed dates for the various members' engagement sessions that SSS run.		IL to reschedule NF 1.

National Forum 1 23 Sept	Festive Gathering W/beginning 5th December	National Forum 2 Early April	SSS Conference 8th & 9th June

	Feedback suggested that the NF1 should be moved back to late October.		
7.	**SSS Playwaze 21/22 Final Equality Statistics**		Action
	The final equality profile of students entering SSS events was tabled by IL. IL highlighted the importance of using the data as a benchmark for future analysis both in terms of sporting participation but also against trends within tertiary education. IL agreed to conduct similar analysis twice a year.		IL to analyse Playwaze data at the end of Term 1 & at the end of the academic year.
8.	**AOCB:** IL informed members of a potential Kabaddi programme which is hoped will deliver sporting and equality/Diversity outcomes. JT informed the group that he is taking up a secondment at Scottish Cycling for 2 years. KC thanked JT for his work on the committee and members wished him all the best. IL to confirmed the recruitment process for JT's position.		
9.	**Date of Next Meeting | 03/11/22**		

Action List	Owner
SSS Dev Team Op Plan Update IL to report on progress at each Development Committee	IL
SSS Development Committee In Action Committee members to meet with appropriate SSS Staff members	All
SSS/SDS Partnership & Boccia Programme IL to keep members ware of progress towards to outcomes within the SDS/SSS Action Plan	IL

Review of the SSS #BackInTheGame Conference 2022
    IL to consider feedback when planning Conference 2023
    Members to propose content for conference if/when appropriate
	IL
	
	ALL

SSS Member Engagement Events IL to reschedule NF 1.	IL
SSS Playwaze 21/22 Final Equality Statistics IL to analyse Playwaze data at the end of Term 1 & at the end of the academic year.	IL