

Scottish Student Triathlon Vice-Chair Role Description

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| Role Title: | Scottish Student Triathlon Vice Chair |
| Responsible to: | Head of Competitions |
| Where (Location): | Various within Scotland |
| Time commitment: | Variable, 10-15 hours per month, with attendance preferred at 2-3 SS Triathlon competitions |
| Role duration: | Minimum one year until 30 th June 2023 |
| Role description: | <p>Scottish Student Sport (SSS), the organisation for student sport in Scotland, is seeking an energetic and committed individual to act as one of the lead volunteers within Scottish Student Triathlon.</p> <p>The Vice Chair will enjoy an excellent opportunity to contribute towards growing the sport and building a relationship with Triathlon Scotland.</p> <p>The selected individual will be a key figure in the drive towards improving and strengthening student triathlon in Scotland.</p> <p>The Vice Chair will work with the Chair and SSS staff to coordinate event delivery, manage a budget, participate in strategic planning, communicate with student participants, support event volunteers and improve both SGB engagement & club development.</p> |
| Main tasks: | <p>Help oversee programme</p> <ul style="list-style-type: none"> Assist in coordination of meetings for all student Triathlon Club captains at the start and end of the year to share plans and hear feedback - and take notes Promote student triathlon competitions and opportunities to clubs on social media channels <p>Assist in development of student Triathlon</p> <ul style="list-style-type: none"> Help Chair and SSS Staff develop and manage Triathlon Sport Development Plan Develop Student Triathlon calendar, in conjunction with Chair, Competitions Coordinator and Triathlon Scotland Other tasks as identified by Triathlon Development Plan <p>Help Plan and Deliver Programme</p> <ul style="list-style-type: none"> Support the development of a SS Triathlon Championships and virtual events Ensure SSS has all results and participant data |
| Required skills, qualities and experience | <ul style="list-style-type: none"> Proactive, can do attitude Experience in event management Experience of student triathlon in Scotland Knowledge of triathlon landscape in Scotland Ability to effectively communicate with a range of stakeholders |
| Training and support available: | <ul style="list-style-type: none"> Any relevant CPD courses/experience as identified by Chair and Head of Competitions |

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| | <ul style="list-style-type: none">• Named staff member within SSS |
| Recruitment process: | Application is by CV and cover letter, sent to Megan Richardson (Megan@scottishstudentsport.com) |